

# **MINUTES**

## **Leesburg Executive Airport**

### **April 21, 2005**

The April 21, 2005 meeting of the Leesburg Airport Commission was held at 7:30 p.m. in the Stanley F. Caulkins Terminal Building, 3<sup>rd</sup> floor conference room.

**Commissioners Present:** Mr. Stephan Axeman, Chairman, Mr. Dennis Boykin, Vice-Chairman, Mr. Stanley Caulkins, Mr. Bill Whyte, Mr. Tom Soderholm, Mr. Bob Hall, Mr. Sidney Lissner and Mr. Jim Clem, Loudoun County BOS Representative

**Commissioners Absent:** Mr. Marty Martinez.

**Staff Present:** Cindi Martin, Airport Director

**Call to Order:** The Meeting was called to order at 7:30 pm.

**Approval of Minutes:** Mr. Boykin moved to approve the March 17, 2005 regular meeting minutes. Mr. Caulkins seconded the motion. Motion carried 7-0.

**Presentation:** NONE

**Petitioners:** Mr. Sam Legard – Asking status of tables & chairs in the terminal  
Mr. Jim Firmani/AOPA Rep – Gave update on his efforts on the land-use issues to-date.

**Old Business:** JYO Open House Event – Deferred to May meeting.

**New Business:**

1. Operations Committee. The Chairman asked for a motion to activate the Operations Committee. The Chairman asked that the Air Space committee and its work be absorbed by the Operations Committee, and he appointed Mr. Tom Soderholm as the Committee Chairman. A motion was made by Mr. Dennis Boykin, and seconded by Mr. Sidney Lissner. The motion passed 7-0.
2. Land Use Committee. The Chairman asked for a motion to initiate a Land-use Sub-committee under the Operations Committee. The Chairman asked that the commission's land-use work to-date be absorbed by the new sub-committee. A motion was made by Mr. Dennis Boykin, and amended to include the appointment of Steve Axeman as the sub-committee chairman. The motion was seconded by Mr. Sidney Lissner. The motion passed 7-0.

**Chairman's Report:** Mr. Axeman summarized the current land use issues and the commission's efforts to-date.

**Committee Reports:**

- Rules & Regulations – No Report
- Airspace - Mr. Tom Soderholm reported on his efforts regarding the JYO airspace issues. He reminded the commission and public of the April 23, 2005 airspace information session scheduled for airport users. Speakers will included Lt Col Randy Morris and FAA TRACON reps.
- Economic Development – No Report
- Finance – No Report

**Commissioners Comments:**

- Mr. Dennis Boykin – Detailed the recent meetings and presentations regarding the land use issues.
- Mr. Stanley Caulkins – Shared positive comments about the airport and terminal building he had heard from a visiting corporate pilot
- Mr. Whyte – No Comment
- Mr. Sidney Lissner – Questioned the current FBO fuel flow fee arrangement, current vs. historical fuel sales and the discount rate offered to JYO tenants.
- Mr. Soderholm – Commended his fellow commissioners on their efforts to-date on the land-use issues.
- Mr. Hall – No Comment
- Jim Clem – Summarized the Loudoun County BOS activities regarding the current land-use issues.

**Councilmanic Report:** No Report

**Airport Director's Report:** Attached

**Adjournment**

- Mr. Boykin moved to adjourn. Mr. Caulkins seconded the motion. Motion carried 7-0.